

The information you give us on your application form will be used in accordance with the GUTP's Data Protection Policy.

1. Details of courses you wish to apply for  
Please indicate in the Subject box Primary or Secondary age range and a specialist subject if you have selected Secondary level.
2. Previous surname  
If you have changed your name by marriage or otherwise, state your previous surname or family name. If you are invited for an interview you will be required to bring documentation to evidence your change of name.
3. Qualifications  
Please check entry requirements

In the section for your degree information please ensure you enter what type of degree it is e.g. Honours or Masters. Also put your degree classification i.e. 1<sup>st</sup>, 2:1 or 2:2 in the 'Class' box. If you have not yet graduated please enter your expected grade (if known) and indicate that this is your predicted grade.

Please provide where possible, copies of certificates/transcripts for the most recently completed qualification. Applicants with qualifications obtained in a language other than English should attach a certified English transcript to the form.

If your qualifications were obtained outside of the UK, please provide a NARIC Statement of Comparability which can be obtained by clicking on the following link.

<https://www.naric.org.uk/naric/Individuals/Compare%20Qualifications/Statement%20of%20Comparability.aspx>

Primary applicants are required to give Science GCSE grade in addition to English and Maths.

4. English language skills  
If English is not your first language you will need to enter details of your English language qualifications. You should also enclose a copy of your certificate/test report with your application.
5. Employment  
Please include all your work experience and training, paid or unpaid, full-time or part-time, in your home or outside.
6. Disability  
Please indicate if you have a disability and, if so, specify details. This will enable us to offer you the most appropriate support at interview and on our course if you do become a trainee.

## 7. Driving Licence

Whilst we try to keep travelling down to a minimum on the course there is, inevitably, the need to travel to your placement schools, training sessions and, on occasions, to attend subject specific training days. Whilst it is not a course requirement that you have a licence and use of your own transport it is highly recommended that you do so.

## 8. Personal Statement

Enter here any further information you may wish to offer in support of your application that provides as much detail as possible on your current and previous teaching experience and roles in education. This is IMPORTANT as we will be basing our selection for the next stage on this statement.

## 9. References

We will contact your referees via email so please ensure you provide the appropriate email addresses. If you are still at University or have recently graduated, one of your references should be an academic one.

## 10. Equal Opportunities Monitoring

Please complete this section and ensure you disclose any disability and request any assistance you might need should you be invited for an interview. We also require you to indicate both your Nationality (e.g. UK British, French, Spanish etc.) and your National Identity (e.g. British, English, Welsh, French, Spanish etc.)

## 11. How did you find out about The GUTP?

Please indicate how you found out about us for example, recommended by a colleague/friend, by reputation, the radio, our website or UCAS etc.

## 12. Declaration of a criminal conviction

To help us reduce the risk of harm or injury to our students and staff caused by the criminal behaviour of other students, we must know about any relevant criminal convictions than an applicant has. Any appointment is excluded from the Rehabilitation of Offenders Act 1974. Applicants must declare any convictions which for other purposes are "Spent" and in the event of employment, failure to disclose such convictions could result in dismissal or disciplinary action by the Authority. Any information will be treated confidentially

Consideration of criminal convictions is separate to the assessment of your academic suitability for a course.

## 13. Declaration

Any offer of a place you may receive is made on the understanding that in accepting it you agree to abide by the rules and regulations of the University and by signing this form you are confirming your agreement.

Once you have completed the application, please return it to Tracey Oakley, Recruitment Officer at [gutprecrutment@sponne.org.uk](mailto:gutprecrutment@sponne.org.uk)